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| EMPLOYEE TRAINING RECORD | | |
| TRAINING TITLE BOOM TRUCK | | |
| KEY TEACHING POINTS | | |
| <p>SAFE OPERATING PROCEDURES</p> <ul style="list-style-type: none"> • Review safe practice rules for applicable equipment (including rental equipment) and perform pre-operational checks. • It is unlawful to operate boom within 10 feet of high voltage lines. • Check boom for cracks, deformities, oil leaks, loose pins, loose nuts and bolts. • Be sure the boom hook isn't spread or cracked, hook pins are secure, and safety catch is working properly. • Make a daily check of slings, cables and chins for deformities, kinks, or frayed wire before use. They shall be properly labeled with the correct lifting capacity. • Before traveling, check the boom for proper storage position, store boom while not in use. • Never travel with PTO engaged. • Never exceed the maximum lifting capacity of the boom in its different positions. Refer to load chart. • Only one person shall operate the boom and only one person shall signal and assist the operator. • Check and use outrigger safety locks and warning lights. • Don't use outrigger for lifting. • Don't operate boom unless outriggers are down and properly supported with blocks or planks if necessary. • Keep outriggers in sight when lowering. • Always use a straight pull when using the boom. Don't rock the boom. • Use a plank for support under outriggers that are to be put down on soft ground to prevent sinking. • When setting outriggers, check clearance of outriggers to adjacent lane or sidewalk. • When swinging boom, change directions slowly. • When operating boom over the roadway, maintain safe clearance from passing vehicles or provide traffic control. • Do not pull objects directly toward the operator position. Use remote control for the boom. Maintain a clearance from the end of boom at all times. • When lifting heavy loads, see load chart. Do not exceed or swing load to a position that will overload boom. • Operators shall be trained and qualified on truck. • Don't use chain and grab hooks. Use nut, bold and washers, if necessary - sling with shackles are much better. Don't use swing to push or pull. • Do not use boom swing to straighten posts. • All personnel working with or around boom are required to wear hard hats. | | |
| TEST | | |
| QUESTION | ANSWERS | |
| | TRUE | FALSE |
| 1 It is unlawful to operate boom within 10 feet of high voltage lines. | | |
| 2 Anyone can operate the boom or truck. | | |
| 3 All personnel working with or around boom are required to wear hard hats. | | |
| 4 When setting outriggers, check clearance of outriggers to adjacent lane or sidewalk. | | |
| 5 Use a plank for support under outriggers that are to be put down on soft ground to prevent sinking. | | |
| EMPLOYEE'S NAME | EMPLOYEE'S SIGNATURE | DATE |
| SUPERVISOR'S NAME | SUPERVISOR'S SIGNATURE | DATE |
| <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;"> 1 T 2 F 3 T 4 T 5 T </div> | | |